

# **Braunstone Park & Rowley Fields Community Meeting**

**The Brite Centre, Braunstone  
Avenue**

**On Wednesday, 16 June 2010  
Starting at 5:30 pm**

**The meeting will be in two parts**

**5:30pm – 6:00pm**

**Meet your Councillors and local  
service providers dealing with:-**

- City Wardens
- Police
- Multi Access Centre
- Shared Lives Carers
- Braunstone Carnival
- B-Active

**6:00pm – 7:30pm**

**Get involved in your area and  
planning for the future. There will be  
presentations and discussions on:**

- Highways and Transport Issues –  
Verbal Update
- Manor House Neighbourhood  
Centre
- Recycling
- Patch Walk Feedback
- Area Improvement Capital  
Programme
- Budget

**YOUR community. YOUR voice.**

**Your Ward Councillors are:**

**Councillor Michael Cooke  
Councillor Anne Glover  
Councillor Wayne Naylor**



## **Making Meetings Accessible to All**

### **WHEELCHAIR**

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Services Officer on the details provided.

### **BRILLE / AUDIO TAPE – CD / TRANSLATION**

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Democratic Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

### **INDUCTION LOOPS – HEARING AT MEETINGS**

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Democratic Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Democratic Services Officer about this.

## INFORMATION FAIR

### PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES YOU CAN TALK TO AT THIS MEETING

You can raise matters of concern, give opinions and find out information which may be of use.

<b>City Warden</b> Find out more about the City Council's City Warden service.	<b>Police Issues</b> Talk to your Local Police about issues or raise general queries.
<b>Multi Access Centre</b> Find out more about the Multi Access Centre	<b>Shared Lives Carers</b> Find out about the Shared Lives Carers scheme
<b>Braunstone Carnival</b> Find out more about the upcoming Braunstone Carnival	<b>B-Active</b> Find out more about the B-Active Organisation.
<b>Ward Councillors and General Information</b> Talk to your local Councillors or raise general queries	

**The first part of the agenda covers formal items which the Councillors need to deal with to ensure that regulations on holding meetings are kept to.**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

The first main item on the agenda is Declarations of Interest where Councillors have to say if there is anything on the agenda they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

**3. MINUTES OF PREVIOUS MEETING**

The minutes of the previous Braunstone Park and Rowley Fields Community Meeting have been circulated and Members are asked to confirm them as a correct record.

**This next part of the agenda covers items where input from you on issues that affect your community is welcomed.**

**4. HIGHWAYS AND TRANSPORT ISSUES - VERBAL UPDATE**

There will be a written update in response to the highways issues raised at the last meeting.

**5. MANOR HOUSE NEIGHBOURHOOD CENTRE**

Ann Habens, Director Safer & Stronger Communities will be present to provide an update on Manor House Neighbourhood Centre.

**6. RECYCLING**

Information will be provided to promote recycling and on how recycling rates could be improved.

**7. PATCH WALK FEEDBACK AND ACTION PLAN**

There will be feedback provided from the recent patch walks that have been conducted in the area.

## 8. AREA IMPROVEMENT CAPITAL PROGRAMME

Ellen Watts, Neighbourhood Housing Manager will provide Information on the Area Improvement Capital Programme.

## 9. BUDGET

**Appendix A**

**Councillors are reminded that they will need to declare any interest they may have in budget applications, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.**

Mary-Louise Harrison, Members Support Officer will give an update on the Community Meeting Budget. The following application has been received:

The following applications were discussed at the last meeting and the funding has been allocated as follows:

- Community Fund Basketball Sessions, Karl Brown - **£1,350**
- Braunstone Golden Gloves Amateur Boxing Club, Helen McNulty - **£1,419**
- Braunstone Street Sports Graffiti Project, Brian Stafford – **application withdrawn**
- Telling Tales, Lighthouse Learning – **application withdrawn**
- Braunstone Community Association (b-inspired), Braunstone Clean-Up Campaign, 2010 - **£1,500**

The following new applications have been received:

- Braunstone Foundation, Braunstone Sports Festival 2010 - £1,600.  
**Appendix A1**
- Braunstone Community Association, Braunstone Community Carnival 2010 - £2,000  
**Appendix A2**

## 10. DATES OF FUTURE MEETINGS

Future meetings dates of the Community Meetings are as follows:

- 17 August 2010 (5:30pm)
- 19 October 2010 (5:00pm)
- 15 December 2010 (5:00pm)
- 15 February 2011 (5:00pm)
- 19 April 2011 (5:30pm)

Venues for the meetings will be confirmed in due course.

## 11. ANNOUNCEMENTS

**12. ANY OTHER BUSINESS**

### **Help us to make improvements!**

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

### **For further information contact**

Palbinder Mann, Democratic Services Officer or Mary-Louise Harrison, Members Support Officer, Leicester City Council, Town Hall, Town Hall Square, Leicester, LE1 9BG

Phone 0116 229 8814 / 8826

Fax 0116 229 8819

[Palbinder.Mann@leicester.gov.uk](mailto:Palbinder.Mann@leicester.gov.uk) / [Mary-Louise.Harrison@leicester.gov.uk](mailto:Mary-Louise.Harrison@leicester.gov.uk)

[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)

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## Community Fund Proposal Form

Please read the **Guide to the Community Fund** before you fill in this form

*Then complete* Section 1: Budget Proposal.

*If you are proposing to deliver the project yourself, please complete* Section 2: Delivery agency *as well. We can help you with this or do it for you – see who to contact in the* **Guide to the Community Fund**.

*Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.*

### Section 1: Budget Proposal

1. Name of Ward

2. Title of proposal

3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The Braunstone Sports Festival has ran now for the last two years, offering young people of Braunstone, Rowley Fields and the surrounding areas and their families, the opportunity to take part in fun sporting activities and also receive information from a number of partners around various services and projects.

This year we will have an emphasis on promoting the new equipment and activities that have been placed on Braunstone Park, as the event is held on Braunstone Park, just a stones throw away from the infrastructure.

This will involve us having a board and information in the partnership marquee and also having activities that link into the new ones on the park. We will also be taking groups of people down to the new equipment to use and educate on how to use. This will be done to highlight the way that the equipment should be used and promote the equipment as a place for positive activities for all of the community.

Another big element to the festival is around health and the 3x30 offer. We have linked in with the LCC 3x30 Officer and the Food and Activity Buddies project (run through the NHS) to offer advice on a number of health related issues including obesity, diabetes and nutrition. This will be added to by our interactive stage, with a number of different activities being delivered that participants will be able to get involved with.

The event has been made possible by the input from a number of different partners who have given their services in kind or at a reduced rate. We have also been helped by having a bank of volunteers who are able to support the event and help out on the day. These include a number of young people who have done a leadership programme at school through Extended Services and ourselves, leading up to the event. These young people will use what they have gained over the last 9 weeks at the event, helping out on activities and advocating the value of volunteering and leadership to their peers and other young people in attendance. This will also link back into the Park project as these young people will be part of future deliverance activities that we have in the pipeline.

The event will take place on Saturday 3<sup>rd</sup> July (12.00pm-5.00pm) on Braunstone Park (near Braunstone Hall). We attract an average crowd of around 3,000 people to the event, the majority being young people and their families. Monitoring will be completed through our wristband scheme, where participants have to get a wristband before they are able to go on the activities; they also have to fill out a short registration form which will give us key monitoring data and also any data that partners wish for us to get i.e. around how often they participate in sport, what sports they would like to do in the future etc.

The event in total is going to cost us £11,000 to run; at present through partnership contributions and funding bids, we have managed to ring fence £9,400. We would be looking for the £1,600 gap in funding so that we have the full amount to run the event.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£1,600

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
<b>Total</b>		

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

We have wrote many bids and worked with a number of partners to draw in funding to be able to run the event this year. We have managed to get £900 from Extended Services to go towards the event, specifically looking at the young people volunteering at the event. We have also received £3,000 from the Braunstone Grove to look at climbing and other activities.

In kind contributions have come from ER, Smart Sports, FAB, Leicester City Council Sports Regeneration Unit, the Golf Foundation, Golden Gloves and the SCORE 4 Sport project.

We will also be charging a small fee for a wristband, which will allow them to go on all the activities at the sports festival, all day, as many times as they like. This will go towards the next sports festival and will look at the sustainability of the event.

9. Who proposed the project? Please provide contact details.

Name of contact person	Sally Davis
Your position in organisation or group	b-active Manager
Name of organisation or group	Braunstone Foundation T/A b-inspired

Address  The Business Box, Oswin Road, Braunstone, Leicester. LE3 1HR	
Phone number 0116 279 5043	Email Sally.davis@b-inspired.org.uk

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

Name of contact person	<b>As above</b>
Your position in organisation or group	
Name of organisation or group	
Address	
Phone number	Email

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Sally Davis
Signature	

Date	20/05/2010
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Please send this completed form back to:

Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827



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Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

### Section 1: Budget Proposal

1. Name of Ward

Braunstone Park and Rowley Fields

2. Title of proposal

Braunstone Community Carnival 2010

3. Name of group or person making the proposal

Braunstone Community Association (T/A b-inspired)

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The Braunstone Community Carnival is an annual event and will celebrate its **10<sup>th</sup> Anniversary** this year. The event has been supported by the BCA for the last 8 years and has been made possible by the voluntary support of many local groups and residents. The event has grown in popularity each year and reached a 18,000 attendance in 2009, with visitors coming from Braunstone, across Leicester, Leicestershire and beyond.

The event is planned for Saturday 03rd July, 2010 (12noon to 5.00PM) and will take place on Braunstone Park. The event starts with a procession of colourful floats and dancing troupes and then there is a programme of entertainment at the park, including a main stage, many stalls and exhibits and a Fun Fair. The event is a real family event and is very popular with children.

The cost of staging the event is £29,661. The event has been well supported

in the past by BCA, both financially and with staff to organise the event funded through the New Deal for Communities programme. The BCA is again making a funding contribution of upto half the costs this year but the NDC funds are now no longer available after 31/03/10.

A fundraising committee has been formed comprising of myself (Angie Wright), the event co-ordinators – Gold Events, and local performance groups. We have set a target to raise £10,000 through a programme of fundraising events between March and June 2010 and we have already held a dance showcase event on 13/03/10 and raised £1,000 and a Curry Night on 10/05/10 and raised £636. We have 3 other fundraising events in the pipeline. We are approaching different sources to contribute towards the infrastructure costs of staging the event. We are applying for a number of Small Grants and offering sponsorship opportunities. Therefore, we would ask the Ward Community Meeting to support the event with a grant as a contribution towards the fundraising efforts, which would be spent on elements as specified by the ward Committee.

In this way the Ward Community Meeting would be sponsoring a very popular event and would receive full acknowledgement and advertising as key sponsors on all publicity.

Please see photos of our 2009 event

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

**£2,000**

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
<b>Please see full expenditure and Income sheet attached, based on known actual costings</b>		
<b>Total</b>	<b>£29,661.20</b>	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details



BCA has committed support of approximately £15,000 to the event and we have approached sponsors that supported us at last years event e.g. Sure Start, Arco, Parks Services, Co-op and local housing associations. We will also be approaching other organisations for help as we need to try and attract approximately £10,000 to meet the full costs and make the event happen. As also mentioned above we have a very keen and active fundraising committee.

9. Who proposed the project? Please provide contact details.

Name of contact person	Angie Wright
Your position in organisation or group	Head of Neighbourhood Services
Name of organisation or group	Braunstone Community Association T/A b-inspired
Address  The Business Box, Oswin Road, Braunstone, Leicester. LE3 1HR	
Phone number 0116 279 5007	Email Angela.wright@braunstone.com

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

Name of contact person	<b>As above</b>
Your position in organisation or group Head of Neighbourhood services	
Name of organisation or group	
Address  As above	
Phone number	Email

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Angie Wright
Signature	
Date	04/03/09

Please send this completed form back to:

Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827





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